

RECOVERY DAY BC FESTIVAL

OVERCOMING ADDICTION

Recovery Day BC Festival

September 9th, 2017

6th Avenue & 6th Street in New Westminster BC
Vendor Registration & Sponsorship Package

INVITATION AND WELCOME

The Recovery Day Society was established in 2015 to be the official nonprofit organization that is responsible for Recovery Day BC. Last year the event saw 4,000 people attend, with 50 vendors from health and wellness providers to artisans.

We proudly invite you to participate as a vendor or sponsor of the 6th Anniversary of Recovery Day. **We are expecting over 10,000 guests from 2 pm to 6 pm**, featuring a kids zone, vendors and live music on two stages and an Expert Speaker tent with Ted talk style speakers.

We are adding an additional stage in 2017 and more entertainment to increase the crowd.

Level A Stag Sponsor	\$3,000 (sponsor 3, Main, Circus, & TEDx stage)
Level B 6th St. Booth	\$500 (sponsor and 10 x 10 booth)
Level C Belmont St. Booth	\$300 (nonprofits, small business)
Level D Artisan Table	\$100 (8 foot table in a large shared tent)

CONTACT INFO

Festival, Vendor Registration and Sponsorship Coordinators

Mr. Giuseppe Ganci	pr@lastdoor.org	604-525-9771
Ms. Susan Hogarth	susan@westminsterhouse.ca	604-524-5633
Ms. Lorinda Strang	lorinda@orchardrecovery.com	604-947-0420

Mailing Address:

Recovery Day Vancouver Society c/o Lorinda Strang, 811 Grafton Road Bowen Island, BC V0N 1G2

WE WILL BE HOSTING A CANADA 150 CIRCUS STAGE THIS YEAR

VENDOR INFORMATION

Vendor Space

- Vendors will be assigned a 10 x 10 space, if you do not require a tent, please let us know, and deduct \$50 from your vendor fees of \$500. Two folding chairs are provided with Festival Tents. All booths are assigned based on the application receipt date.

Vendor Set Up

- Set up September 9th, 2017 at 12 pm. Set-up completion, including removal of all non-essential vehicles, must be completed by 1:00 pm.

Tear Down

- Vendors are required to remain until festival ending, NO EXCEPTIONS Festival site tear down cannot commence sooner than 6 pm on September 9th, 2017. Vendor spaces must be returned to their original condition.
- This includes the removal of any and all garbage and recycling used in your displays. No vehicles are permitted on-site for tear down until 6:15 pm. Each Vendor must check out with on site event staff located at the Recovery Day Info booth to ensure the safe return of all equipment & cleanliness of the site itself.

Electrical

- **No electricity** is provided for festival vendor sites. No gas powered generators will be allowed on site

Sound

- No broadcasting will be allowed on any booth site

Payment Options

- Accepted method of payment is via cheque. Receipts are available upon request. Cheques are to be made payable to **Recovery Day Vancouver Society**. Payments **MUST** be received with your application paperwork.

Refund Policy

- Your payment is **NON-REFUNDABLE**, regardless of your reasons for canceling.
- Neither illness nor weather conditions constitute acceptable reasons for cancellation.

Application Deadline

The application deadline for vendors is August 8, 2017 and **MUST** include your payment.

Recovery Day BC Survey of Vendors

- Vendors rated the event “4.5” out of “5” rating
- 85% said 2 pm to 6 pm was perfect timing
- 90% said they are coming back next year
- 75% said they would like the event to stay in New Westminster
- 75% said their booth was always busy
- 90% said the event was Very Organized



RECOVERY DAY BC

VENDOR / SPONSOR APPLICATION & PAYMENT INFORMATION

Please check one

(\$3,000 Level A) (\$500 Level B) (\$300 Level C) (\$100 Level D)

Operating Name: _____

Contact Name: _____

Site Contact Person: _____

Address: _____

Phone: _____ Cell: _____

E-mail: _____

Website: _____

1. Briefly describe the type of products/services that you will be promoting/selling at your space:

2. Do you require a 10x10 tent with a 6 foot table and 2 chairs? Yes / No

Please check > I am bringing my own, and I am deducting \$50 from the vendor fee

3. Program, 11-12 pm vendors set up, 6 pm tear down

4. \$500 Level B & C, Vendor Fee Includes:

- One 6 Foot table, two folding chairs, one 10 x 10 tent
- Partner Membership in the Recovery Day Society (non-voting)
- Extra table - \$10.00 each, extra chairs - \$5.00 each
- \$50 discount if you bring your own Tent, Table and Chairs

5. \$3,000 Level A, Host Sponsor

- All of Level B offerings
- Title Sponsor of Event
- Supporting the legacy of a continued Recovery Day

6. Payment Type: Cheque: \$_____ amount, **payable to "Recovery Day Vancouver Society"** and please **mail** to Lorinda Strang, 811 Grafton Road Bowen Island BC V0N 1G2

Authorized Signature: _____ Date: _____